



**Percussion and Winds Focus  
Seminole Ridge High School  
February 18<sup>th</sup>, 2017**

**Director Information Packet**

**Ticket Prices are \$15.00  
Children 6 and under are free**

**4601 Seminole Pratt Whitney Road  
Loxahatchee, FL**

## FFCC Wristband Policy

The purpose of this paper is to clarify and confirm how wristband distribution works at FFCC events, and what the penalties are for non-compliance. Please read carefully. Educate your band directors, parents, and supporters on what the policy is. Being unaware of the policy does not allow you or your supporters to be non-compliant.

**All individuals who enter the gym during an FFCC event must have one of the following in their possession to be admitted:**

- 1. FFCC issued credential –  
FFCC Board, FFCC Judge, FFCC Staff, FFCC Hall of Fame, FFCC Team Director**
- 2. Wristband on their wrist.**

This requirement includes all performers, floor crew, staff, directors, spectators, and FFCC personnel. There are no exceptions to this rule. Credentials must be from the current season and issued by the FFCC only. A credential from any other pageantry organization (WGI, SFWGA, etc.) does not allow you admittance to FFCC events.

Make sure that all parties affiliated with your team are aware of this rule and that they arrive at the show site with enough time available to purchase wristbands before your team performs. **Shows will run on schedule, to the minute, unless unforeseen events occur that cause delay. Shows will NOT run early.** The cost of wristbands will not be refunded if supporters miss the performance of the team they are coming to see.

\*At check-in for each show, wristbands will be provided to the Team Director equal to the amount of performers they have for that day's show, plus 7 wristbands for their support staff (floor crew, chaperones, bus drivers, etc.). How these 7 additional wristbands are utilized is at the Team Director's discretion. (teams that have purchased additional support passes through a Super-Pass or Mega-Pass will be provided their extra bands at this time. Please note...the Super-Pass and Mega-Pass are only applicable to FFCC Premiere, Focus, and Championship Events).

\*For parents and supporters, wristbands can be purchased at the ticket table prior to entering the gym.

### **ROSTERS**

1. Make sure your roster is up to date and uploaded to [www.ffcc.org](http://www.ffcc.org) 14 days prior to the event. All scholastic rosters must be on school letterhead, signed by the Principal, and verify that all students listed are currently enrolled at the school.
2. If you add students to your ensemble or permanently remove students from your ensemble, a corrected copy of your roster can always be uploaded to the ensemble's profile. The same requirements regarding school letterhead, and principal's signature apply to amended roster copies as well.
3. If you have students that are still a part of the team but for one reason or another are not performing at a particular show, there is no need to amend your roster. Just make sure to accurately declare your number of performers for **THAT DAY'S SHOW** when you check-in. (see discussion on this topic later in this document)
4. If your roster lists fewer performers than you attempt to check in, then the entire team will have to come to the check-in table and the Contest Director of the show will do a roll call based on the roster that was uploaded. Team members on the roster will receive a performer wristband. Team members not on the roster will not receive a wristband and will be unable to perform. Please **AVOID THIS** happening. Make sure your roster is always up to date.

It is the expectation of the FFCC that all team directors will accurately submit rosters that verify their performers' coverage under the liability insurance policy of either their school system or the individual policies that Independent teams must purchase. Committing fraud of any type in regards to these procedures places the liability for any accident that occurs to the performer directly on the team director. Team Directors who knowingly submit false or forged rosters are subject to immediate suspension, and potentially expulsion, from the FFCC.

### **CHECK-IN ON SHOW DAY**

Team Directors may bring their team and supporters directly to check-in if they wish to distribute wristbands that way.

1. Wristbands will be given to the team director or team director designee only. To designate someone else to pick up their wristbands for them, team directors can give their FFCC Director Credential to the individual going to check-in on their behalf.
2. When showing up at check-in, directors (or their designees) will inform the FFCC staff members at the table how many performers are performing at that day's show. This number must be equal to or less than the number of performers listed

on the roster. **Also, this number MUST EQUAL the number of performers that the Timing and Penalties judge will count when your team is on the floor.**

3. Directors (or their designees) will sign out their wristbands with the FFCC staff at the check in table, and also sign a statement verifying they understand the consequences for declaring an inaccurate number of performers.
4. If you have members of your team, who are on the roster and in attendance at the show, but are not performing that day (injury, etc.), they should be included in your performer count for that day's show when you check-in. Then, when your ensemble takes the floor the team director should physically point them out to the Timing and Penalties judge so the difference between performers declared at check-in versus performers who are on the floor that day can be reconciled without a penalty. Non participating members of the team should wear a uniform, warm up suit, or some other clothing that makes it clear to everyone that they are actually a part of the team.
5. Teams will be charged a 5 point penalty at that day's show for each performer wristband that was issued at check-in, but not worn by a performer. In addition, the ensemble and the team director will be immediately suspended from the FFCC, pending a hearing with the FFCC Board.

Please contact an FFCC Board member if you have any specific questions on these procedures.

**Parking:** We have specific parking for our Volunteers, VIP's, Adjudicators, General Parking, Equipment Trucks and School/ Charter Buses; please refer to the Contest Map for more information and to prepare for your travel. We will also have parking detail to help you locate your parking area on the day of our event.

**Dressing Facilities:** Restrooms are indicated on the map. Please vacate in a timely fashion to allow space for other performers as well. Neither host school nor FFCC will be responsible for any lost, stolen or damaged property.

**Prop Storage:** Will be near the gym. Seminole Ridge High School and the FFCC are not responsible for any stolen or damaged equipment that was left unattended. All units will be routed back to your equipment trailers shortly after your performance. Units needing special prop storage will need to notify our event staff at check-in.

**Inspections:** Equipment and props will be inspected in the holding area prior to your performance. If your equipment does not meet the appropriate standards as outlined by the FFCC, you will not be allowed to perform until all necessary changes

have been made.

**Footwear and Equipment:** All equipment and props must be properly taped and padded as outlined by FFCC guidelines. Be aware that penalties will be assessed for improperly taped and padded equipment. Please understand that units unable to take corrective actions may not be allowed to perform if there is a possibility that the gym floor may be damaged. Soft-soled shoes are acceptable. Hard-soled shoes must be taped. All floor carts and other props must have clean working wheels.

**Floor Size:** Contest floor will be at least 60' x 90'. We will have a floor covering our gym floor for extra protection. If you do not have a floor please let us know at check-in.

**Equipment Removal:** All equipment MUST be removed from the gym immediately following your performance.

**Floor Crew:** Please make sure your floor is at holding on time. Please make sure your floor is folded correctly for the show to avoid any time delays.

**Tabulating and Judging Area:** Only authorized personnel will be allowed in the tabulating and judging area. You may pick up your music at the announcer table shortly after your unit completes your show. *DO NOT APPROACH THE TABULATION AREA!* Your judges' comments will be sent to you through your FFCC Dropbox as soon as it is processed.

**Warm-ups:** Please make sure you report to holding area at your designated report time. If you decide to warm up prior to your rotation time outside please be courteous and keep your sound at a moderate level.

**Video Taping:** Do to copyright restrictions videotaping is strictly prohibited.

**Photography:** Photography is allowed, but we do ask for the comfort and safety of both the performers and the spectators, ***NO FLASH PHOTOGRAPHY!***

**Critique:** Please refer to the event site at FFCC.org for the critique schedule.

**NO SMOKING:** FFCC events are on typically on public school property and therefore SMOKE FREE. We ask that you honor that policy.

Finals will start at 6:00 p.m. Retreat will be at approximately 10:00 p.m.

# Entrance / Exit procedure for Seminole Ridge



